

Here are the Stillaguamish Valley Museum guidelines for field trip visits. Please note that we are open to AM visits or PM visits to meet your group's needs.

### **Field Trip visit Information:**

The normal processes for field trip visits are listed below:

1. Monday 9:30 AM to 11:45 AM is our primary day for field trips visits. Wednesday 1:30 PM to 3:45 PM is the alternate day and time.
2. Tour visits range from 1 hour to 2 hours. We work with the contact person of the group to meet their timeline. If the group is a "school", the contact person must be a teacher or administrator (not a parent).
3. Each tour visit is limited to 50 participants to include students, teachers, guests, and parents.
4. Field trip visits are managed like any other walk-in visitor with the added organization required processes. The group contact person will manage the needs and conduct of the participants to include students, teachers, guests, and parents.
5. The cost of the field trip visit is \$1:00 for students and \$5:00 for adults. The group contact person will work out details with the museum contact person.
6. The group contact person will work out details required by their organization for parent permission, transportation, and adult supervision. The museum is not involved in that process. The group contact will send an Email to the museum contact when these details are completed prior to the visit date.
7. The group contact person will sign into the visitor logbook and include the total number of visitors in their group. There is no need for all members of the group to sign in the logbook.
8. Email the primary day and time you would like to visit (for each group) to the museum contact. If the day and time is open it will be schedule or other days will be recommended.

If these guidelines work for you and you would like to schedule a day and time, just reply to the below email and we will work with you.

Thank you!

Museum Email: [info@stillymuseum.org](mailto:info@stillymuseum.org)

Museum phone: 360-435-7289